WORK PLAN OF THE CHILDREN'S BUREAU

Fiscal Year 1965

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
Welfare Administration
Children's Bureau

August 30, 1964

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The Bureau's work plan is developed and coordinated through a series of Division staff meetings and meetings of the Chief's Conference of Division Directors. Areas of emphasis are implemented through specific projects but are also a large component of non-project work.

The Bureau's work planning for 1964 is directed toward:

1. Program emphases such as mental retardation, and cooperative planning for children and youth.


The Youth Development Unit and the functions of that unit which related primarily to the Juvenile Delinquency and Youth Offenses Control Act of 1961 have been transferred to the Office of Juvenile Delinquency and Youth Development, Welfare Administration. Consequently non-project work listed in the 1964 work plan in items A-50 through A-58, and item A-61 have been deleted. Projects A-129A and A-131 through A-139 also have been dropped. With personnel changes in the Office of the Chief and strengthening of the Division of International Cooperation A-12 has been transferred to that Division.

New projects reflect the reorganized unit for cooperative planning for children and youth. Several other General Administration projects reflect the emphasis on mental retardation and the strengthening of the Office of the Chief with respect to this activity.
I. GENERAL ADMINISTRATION

A. NON-PROJECT WORK

A-1 Participation in broad program development as a part of the Welfare Administration and the Department of Health, Education, and Welfare.

A-2 Direction and coordination of the Bureau programs.

A-3 Development and implementation of Bureau policies.

A-4 Stimulation and development of new program areas, or areas for increased emphasis, on a Bureau-wide basis.

A-5 Consultation service to professional organizations and national voluntary agencies on development of programs for children and youth.

A-6 Work with advisory groups on improvement of services to children and youth and the development of Bureau program policies to that end.

A-7 Participation with other Federal agencies in the Interdepartmental Committee on Children and Youth and its subcommittees, provision of staff services for the Committee, issuance and distribution of Committee reports.

A-8 Cooperation with the National Council of State Committees for Children and Youth; provision of staff services in a joint information exchange for these committees and the Interdepartmental Committee.

A-9 Analysis and evaluation of proposed legislation relating to children and youth.

A-10 Formulation of legislative recommendations relating to programs of the Bureau, development of specifications, justifications, and testimony and other materials for proposals submitted to Congress.

A-11 Carrying responsibility for program areas involving Bureau cooperation as part of Welfare Administration and/or Department.

\[1/\] Activities under this heading are carried by the Office of the Chief and the Division of Administrative Services.
Participation in planning Bureau publications; clearance of publications for policy.

Developing, in cooperation with the Chief's Conference of Division Directors, Children's Bureau emphases, coordination on a Bureau-wide basis of the annual Work Plan for the Bureau, preparation of progress reports on the Work Plan, and relationships with the OC/WA in all aspects of its use.

Study and action in conjunction with management improvement activities.

Carrying responsibility for general administrative activities of the Bureau, such as personnel and internal management.

Carrying responsibility for Bureau's budget and fiscal activities.

Participation in working groups and committees developing principles or statements on personal practices, administrative procedures, etc. Reviewing the aims and responsibilities of Divisions and the administrative structures and procedures for carrying them out.

Conducting examinations, establishing and maintaining registers, certifying eligibles from registers, for social work (exclusive of medical social work) and nursing positions in the Children's Bureau--under delegated authority from the Civil Service Commission.

Participation in and cooperation with studies of Bureau programs.

Representing the Bureau on program committees and other working groups of an intra- or inter-departmental nature, such as recreation, rural development, child labor, school health, and child health, especially mental retardation.

Representing the Bureau or acting as liaison with professional health and welfare organizations, national voluntary organizations, national civic groups such as the American Public Welfare Association, Council on Social Work Education, National Social Welfare Assembly, American Academy of Pediatrics, American Public Health Association and American Psychological Association.

Orientation of new Children's Bureau staff; interpretation of Children's Bureau program to visiting groups from this country and abroad.
A-24 Representing the Children's Bureau in workshops, conferences, and institutes for personnel in the field of mental retardation.

A-59 Identifying national problems and needs related to youth, in order to provide the Bureau with a basis for determining appropriate areas for research activity and program development.

A-60 Developing consultative relationships with national and local leaders in a variety of fields related to youth and providing national leadership in the development and coordination of broad community services designed to enhance the growth of youth opportunities and vitality of the community.
B. SIGNIFICANT PROJECTS

A-116C Regional Workshops on Strengthening Inter-Agency Cooperation.

Stimulate and participate in the planning of four workshops at the regional level involving State committees for children and youth, representatives of Federal agencies and national organizations.

Participation by regional staff.

Consultation: HS, SS, JD.

A-119B Revision of Patterns of Organizations of State Committees for Children and Youth.

In conjunction with NCSSCY and NCCY secure revised data from State committees for children and youth, with added sections on relationships of the State committees with other State-wide coordinating bodies.

R-185B

A-120B Analysis of State Committees for Children and Youth.

Prepare a summary analysis of the organization, structure, source of financing, breadth of citizen membership, and program emphases of the State committees for children and youth.

R-186B

A-124B The Physically Abused Child.

Coordinate the work of the Bureau in providing leadership and consultation to States, national and local organizations on information, issues, and legislation for protecting the abused child.

Joint SS-114B, HS-177B, R-189B, RS-111

Termination Date

June 1965

December 1964

December 1964

June 1965
A-125B Problems of Unmarried Mothers. 1965

Through staff committee, bring together findings of research; move to next steps to correlate, on Bureau-wide basis, total push in relation to services for unmarried mothers.

Joint SS-369B, HS-178B, JD-163B, R-190B, RS-107B.

A-141 Staff Paper on Rural Children and Youth. 1965

At the request of the Rural Development Committee, provide staff leadership to an inter-departmental staff committee charged with preparing a paper on the special problems and needs of rural children and youth; how these problems and needs are being met through the programs of existing agencies; current gaps of services; and recommendation for future action.

Consultation: HS, SS, JD, WA, DHEW

A-142 Upgrading the Child Rearing Skills of Economically Disadvantaged Parents. June 1965

Provide staff leadership in putting to work the knowledge already gathered by other parts of the Bureau on this subject and prepare a publication describing effective techniques for reaching and holding low-income parents; effective programs to meet their needs; appropriate communication tools; and the special skills required of personnel who can work effectively with them.

Joint RS, SS, HS, R-304
A-143  Education of Youth on Health Hazards of Smoking.  June 1965

Conduct follow-up activities on the National Conference on Smoking and Youth and assist State Committees for Children and Youth and national youth serving organizations in determining how they can best help youth, parents, and other adults to alert young people to this health hazard.

Represent Bureau on National Inter-agency Council on Smoking and Health.

A-150  Conference on Teaching of Mental Retardation for Pediatrics Department chairmen.  November 1964

Plan two-day conference on Teaching of Mental Retardation for Pediatrics Department Chairmen in cooperation with American Academy of Pediatrics and the Association of Pediatric Department chairmen.

Joint HS-223.

A-151  Medical consultation and assistance to Division of Research until medical staff can be procured for research grants program.  1964.

A-152  Consultation to Medical Schools.  November 1964

Consult with medical schools on health services programs involving medical education and encourage increased program research in pediatric departments of schools of medicine.
A-153 National Meeting, American Psychological Association

In cooperation with psychologists working in mental retardation projects develop an adjunct meeting on mental retardation to occur with national meeting of American Psychological Association.

A-154 Study and Evaluation of Training Programs for Psychologists as Related to Community Service Programs for Mental Retardation.

Preparation of supportive data for a Children's Bureau position with respect to training of psychologists to alleviate manpower shortage of psychologists for work in community service programs.

A-155 Statistical Reporting of Mental Retardation.

In cooperation with President's Panel on Mental Retardation provide data for statistical compilation leading to recommendation for comprehensive statistical reporting on mental retardation by agencies of the Federal government.

A-156 Implementation of Title VI, Civil Rights Act.

Development of assurances, policies and procedures for implementation of Title VI, Civil Rights Act, for continuing programs and programs of limited duration administered by the Bureau.

Joint SS-103, HS-204, RS-113
A-157 Advisory Council on Public Welfare


A-158 Recruitment

Recruit qualified medical personnel for positions in the field of mental retardation.

A-159 Report from Staff Committee on present and future needs of mental retardation related to Children's Bureau programs.

Report on present programs of Children's Bureau for retarded and determine unmet needs in the area of mental retardation that will require extension of present CB programs or development of new services.

A-160 Psychological Consultation

Exploration of means of providing psychological consultation and assistance to central and regional Children's Bureau staff, psychologists and administrators of CB, and community-sponsored mental retardation clinics and programs.

A-161 National Conference on Day Care Services

Children's Bureau will provide staff services which will bring together lay and professional groups to serve as a forum for interpretation of day care services.

Joint NCDC, CWL, CB-SS-347, HS-231. Cooperating HS, RS, R.
<table>
<thead>
<tr>
<th>A-162</th>
<th>Economic Opportunity Act of 1964</th>
<th>June 1965</th>
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<tr>
<td></td>
<td>Participation in Department of Health, Education, and Welfare, and Welfare Administration activities with respect to implementation of the Economic Opportunity Act of 1964 through preparation of materials, representation on task forces, staff consultation and program emphases.</td>
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<tr>
<th>A-163</th>
<th>Structure for Coordinating Grants Administration within the Children's Bureau.</th>
<th>July 1965</th>
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<tbody>
<tr>
<td></td>
<td>To develop joint planning and review of fiscal administration of the several grants programs.</td>
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<tr>
<th>A-164</th>
<th>Policy on Family Planning</th>
<th>Spring 1965</th>
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<tr>
<td></td>
<td>Participate with DHEW in developing a departmental policy on family planning.</td>
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<td></td>
<td>Joint HS-208</td>
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II. DEVELOPMENT OF STATE AND LOCAL HEALTH SERVICES FOR CHILDREN

A. NON-PROJECT WORK

HS-1 Participation in general Bureau program planning for services to mothers and children and cooperation with other agencies in promoting the well-being of children.

HS-2 Operation of the Division, including planning and administering program of the Division and its organizational units; staff development, coordinating Division activities with those of the Bureau, WA, PHS, and other units of the Department; consultation with other divisions and bureaus; preparation of reports.

HS-3 Review pending and proposed legislation in States affecting maternal and child health, including services to children of school age, special education and training of handicapped children, hospital construction and licensing of hospitals and maternity homes.

HS-4 Promote and develop training facilities for professional personnel in maternal and child health services and crippled children's services in schools of medicine, dentistry, nursing, public health, social work, physical therapy, nutrition, courses in hospital administration and related services, advise on content of curricula and assemble material for the use of those planning the courses.

HS-5 Assist in developing centers for academic and field work training of professional workers in the field of maternal and child care and crippled children's services.

HS-6 Participate in planning and assist in the conduct of institutes in special fields as care of the premature infant and other topics related to maternal and child health and crippled children's services.

HS-7 Consult with official State agencies, hospitals, other public agencies and organizations on standards of care and methods of extending and improving health and medical services for mothers and children, review need for studies in special fields.
HS-8 Extend cooperation nationally and locally with voluntary groups and professional groups that are contributing or can contribute to the MCH and CC programs such as The National Foundation.

HS-9 Plan and participate in meetings of CB advisory committees and prepare reports of meetings.

HS-10 Plan and participate in meetings of the Association of State MCH and CC Directors, the Association of State and Territorial Health Officers and related groups.

HS-11 Participate in Welfare Administration, Public Health Service, Office of Education, Vocational Rehabilitation Administration and Department of Health, Education, and Welfare conferences and individual discussions on health services.

HS-12 Continue development of Public Health Service-Children's Bureau manual material containing policies and recommendations of CB relating to State MCH and CC programs. This manual is a guide to regional offices and State agencies in the administration of the State programs.

HS-13 Review State plans and budgets with particular reference to the new joint plan and their revisions; organize intra-bureau and intra-department conferences on plan material or specific State problems; make conditional apportionments and allotments to States; maintain fiscal controls necessary for administrative action; answer inquiries on MCH and CC programs, furnish consultation and data within Bureau on administrative matters relating to grants-in-aid.

HS-14 Review of State programs for MCH and CC services, including their special projects; plan and conduct or provide advisory service for the conduct of program reviews and other studies of operations of State MCH and CC programs.
Advise the States on extension and improvement of the MCH program. Assist the States in extending services to the CC program to include other than orthopedic diagnostic categories for care and treatment. Work with other Federal agencies to develop a sound foundation for the expansion of these and related programs; work closely with State committees concerned with child health and special reference to the integration of the vocational rehabilitation program of CC agencies for the child in the older age group.

Cooperation with the Division of International Cooperation by assisting with recruiting specialists to serve as consultants in other countries, by assisting in developing plans for foreign specialists to study and observe in the United States, by providing consultation to such specialists, and by providing information in relation to requests from other countries.

Cooperation with international agencies in promoting the health of children through assisting in developing guide material, position papers and reports relating to child health programs in this country.

Assist in preparing materials as program guides, pamphlets for parents, and guide materials for lay groups.

Consult with Professional Examination Services of American Public Health Association on the development and validation of test items for the professional fields (nursing, medical social, nutrition, physical therapy).

Work with Civil Service Commission on preparation of job descriptions, classification, examination process - preparation of test items and review of examinations.

Participate in the development of programs and materials relating to civil defense, day care, services in congested areas, etc.
HS-21 Participate with the States in the review of health services available to migrants. Assist the States in planning continuity of service through inter-State cooperation. Follow up recommendations of East Coast Conference on Migrants. Serve as one of two focal points on migrants in the Children's Bureau.

HS-22 Review and strengthen health services for mentally retarded children. Cooperate and consult with voluntary and professional organizations in this field. Assist States in developing community programs for preschool mentally retarded children.

HS-23 Provide consultation and direction in the development of health services for Indian mothers and children in the Division of Indian Health, Public Health Service.
## B. SIGNIFICANT PROJECTS

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<th>Term (End Date)</th>
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<td>HS-145C</td>
<td>Feeding the Handicapped Child.</td>
<td>Fall 1964</td>
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<td>Prepare Children's Bureau publication on &quot;Feeding the Handicapped Child.&quot;</td>
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<td>R-140C</td>
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<td>HS-163B</td>
<td>Revision and Extension of Reporting from Mental Retardation Clinics.</td>
<td>Spring 1965</td>
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<td>Development and testing of expanded and improved report forms from special clinics with medically directed programs for mentally retarded children.</td>
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<td>Joint RS-223B</td>
<td>Cooperating A-155</td>
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<td>HS-171B</td>
<td>Conference for Nurses on Care of Teenage Maternity Patient.</td>
<td>Fall 1964</td>
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<td>Workshop for nurses on the care of the teenage maternity patient with special emphasis on the unmarried teenage girl.</td>
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<td>HS-172B</td>
<td>Care of Children's Eyes.</td>
<td>Fall 1964</td>
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<td></td>
<td>Develop a pamphlet for parents on the care of children's eyes.</td>
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<td>R-200B</td>
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<td>HS-173B</td>
<td>Common Handicapping Conditions Encountered in Schools.</td>
<td>Spring 1965</td>
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<td></td>
<td>Develop a pamphlet directed to informing teachers about common handicapping conditions encountered among children in elementary and secondary grades.</td>
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<td>R-201B</td>
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The Physically Abused Child.  
Spring 1965  
See A-124B.

Problems of Unmarried Mothers.  
1965  
See A-125B.

Health Status and Health Needs of Children in the United States.  
Spring 1966

Phase 1 - Preparation of a statement for administrative use on health needs and health status of preschool and school-age children, based on available analyses of National Health Survey data, Census projections, Selected Service information, selected CC studies, MCH and CC reports, and local data. This phase is completed.

Phase 2 - Enlargement of the above to include more recent data (1962) on: incidence in childhood of acute and chronic illness, hospitalization, health insurance coverage, illness expenses, and added theoretical considerations, for use by the public.

Joint - RS-225A.

Workshop for Physical Therapists. Fall 1965

Staff has planned and will participate in workshop which will be held by the Division of Physical Therapy of The University of Pennsylvania in Philadelphia, September 28 through October 2. This will be a symposium for Physical Therapists on The Child with Central Nervous System Deficit.
HS-192A Review of Qualifications for Physical Therapists. Spring 1965

Participate in review by American Public Health Association of qualifications of physical therapists in public health agencies.

HS-193A Children with Impaired Hearing. Spring 1965

Revise "Children with Impaired Hearing", Children's Bureau publication No. 326, 1952.

R-252A.

HS-194A Services for Children with Communication Disorders. Depends on APHA

Participate in the preparation of the American Public Health Association Guide to Services for Children with Communication Disorders.

HS-197A Phenylketonuria Cases in Foreign Countries. Spring 1965

Completion of PKU cases reported in foreign literature.

R-253A.

HS-198A Use of State Registers of PKU Families. Spring 1965

Analysis of use of State Registers of PKU families by the State health departments - what they do and whether or not this is effective.
Termination date


Development of suggested tabulations of vital records data, clinical data from patient records, and social data from home visits.

Joint RS-227A.

HS-204 Implementation of Title VI, Civil Rights Act.

Development of assurances, policies and procedures for implementation of Title VI, Civil Rights Act, for continuing programs and programs of limited duration administered by the Bureau.

Joint - See A-156.


Participation in Department of Health, Education, and Welfare and Welfare Administration activities with respect to implementation of the Economic Opportunity Act of 1964 through preparation of materials, representation on task forces, staff consultation and program emphases.

Joint- See A-162.
HS-206 Conferences with State Health and Welfare departments.  
Spring 1965

Develop with Social Services Division and Bureau of Family Services a plan for conferences with State health and welfare departments regarding full use of existing resources for providing adequate health services for children receiving public welfare services.

Joint - SS-262; BFS; WA

HS-207 Conference on Health Services for Adolescents.  
Spring 1965

Plan a conference on health services for adolescents with particular reference to secondary schools, selective services and the Job Corps.

HS-208 Policy on Family Planning.  
Spring 1965

Participate with the Department of Health, Education, and Welfare in developing a departmental policy on family planning.

Joint - A-164.

HS-209 Workshop re Programs for Nursing Students in the Care of Mentally Retarded Children.  
Spring 1965

Workshop for faculty from schools of nursing responsible for developing curriculum content and teaching programs for nursing students in the care of mentally retarded children.
HS-210 Reporting of Dental Services in MCH and CC Programs.

To review reporting procedures used by the various State dental programs as a preliminary to unifying and standardizing reporting.

Cooperating: RS

HS-211 Dental Manpower Study.

Explore problems in dental manpower and, in cooperation with Public Health Service, explore possibility of implementing broader use of supervised dental auxiliaries in providing dental services—especially in relation to the Poverty program.

HS-212 Dental Care for the Mentally Retarded.

Explore and assess what has been done and is being done in the provision of dental care for the mentally retarded.

Cooperating: RS

HS-213 Conference on Dental Care for the Mentally Retarded Child.

Plan and participate in a conference on problems associated with the provision of dental service to the retarded child. From guidelines established at this conference, develop a pamphlet on dental aspects of mental retardation.

R-294.
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<th>Project Number</th>
<th>Description</th>
<th>Date</th>
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<tr>
<td>HS-214</td>
<td>Survey of Occupational Therapy Programs.</td>
<td>Spring 1965</td>
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<td>Analyze occupational therapy programs in MCH and CC services.</td>
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<td>HS-215</td>
<td>Conference on Guidelines for Occupational Therapy Programs for the Mentally Retarded.</td>
<td>Spring 1965</td>
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<td>Plan and participate in a conference to develop guidelines for occupational therapy programs for the mentally retarded. At National level, to include educators and practicing therapists; focus to be on qualifications and roles of personnel, including aide and assistant levels.</td>
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<td>HS-216</td>
<td>Workshop for Dietitians and Nutritionists on Feeding the Handicapped Child.</td>
<td>Spring 1965</td>
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<td>Plan and participate in a workshop on feeding physically handicapped mentally retarded children.</td>
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<td>HS-217</td>
<td>Workshop on Speech and Hearing Problems, Regional.</td>
<td>1966</td>
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<td>Plan and participate in two or three regional workshops on speech and hearing problems in MCH-CC services with especial concern for retarded development: Washington - Communication Problems and Mental Retardation; New York City - Speech and Hearing Problems in MCH and CC Services; Problems of the Adolescent Deaf Child.</td>
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HS-218  Inborn Errors of Metabolism Relating to Mental Retardation.  Spring 1965

Develop a publication on the lesser known inborn errors of metabolism leading to mental retardation, including a presentation of symptoms, methods of screening, treatment, etc.

Joint - R-295.

HS-219  Familial Mental Retardation.  Spring 1965

Develop a publication on familial cultural retardation as one important type of mental retardation. The manuscript is to be developed on the basis of the Iowa City Project previously supported by Children's Bureau.

Joint - R-296.

HS-220  Bibliography on Phenylketonuria.  Spring 1965

Through a contractual arrangement with the National Library of Medicine, develop a comprehensive bibliography on Phenylketonuria for publication by Children's Bureau.

Joint - R-297.

HS-221  Phenylketonuria.  Spring 1965

Revise Children's Bureau publication #388 to bring up to date and incorporate in it aspects of newer screening procedures for newborn infants, etc.

Joint - R-298.
HS-222 School Health Services for Mentally Retarded Children.

Survey the school health services available to mentally retarded children in special classes and develop program recommendations on the basis of findings.

HS-223 Conference on Teaching of Mental Retardation for Pediatric Department Chairmen.

Plan two-day conference on Teaching of Mental Retardation for Pediatrics Department Chairmen in cooperation with American Academy of Pediatrics and the Association of Pediatric Department Chairmen.

Joint - A-150.

HS-224 Joint State Plan Form.

Prepare, in cooperation with Public Health Service, Joint Children's Bureau-Public Health Service State Plan Forms and Instructions.

Cooperating: PHS

HS-225 Planning for training in midwifery.

See IC-118.

HS-226 Traveling seminar in MCH.

See IC-119.
HS-227 Reporting system for Maternity and Infant Care Projects.

Development and initiating of reporting system for the newly established Maternity and Infant Care Projects.

RS-228.

HS-228 Utilization of new CC reporting form.

Development of mechanism for achieving coordination with State CC agencies in utilization of new CC reporting form for production of improved statistics through scheduled joint meetings with representatives of Association of State MCH and CC Directors and the Division of Research.

Joint - RS-233.

HS-229 Revision of Maternal and Child Health Services Report.

A revision is needed to take account of improvements in public health practices.

Joint - RS-234.

HS-230 Structure for Coordinating Grants Administration within the Children's Bureau.

To develop joint planning and review of fiscal administration of the several grants programs.

HS-231 National Conference on Day Care Services. June 1965

Children's Bureau will provide staff services which will bring together lay and professional groups to serve as a forum for interpretation of day care services.

See A-161.

HS-232 Maternity Home Costs. Spring 1966

To review with National organizations possibility of adaptation of Wollen's method of cost analysis in institutional care to maternity homes. National agencies will include National Salvation Army, Florence Crittenton Association, National Conference of Catholic Charities, etc. Consultation with special staff of Project on Cost Analysis in Children's Institutions.

Joint - SS-372; R-322.

HS-233 Evaluation of Maternity and Infant Care Program. Spring 1967

This newly established program provides a unique opportunity for determining, among other matters, the impact of adequate medical and health care on the outcome of pregnancy among low-income mothers. Evaluation will deal both with the program's effect on perinatal mortality and premature birth rates in the areas served and with its differential impact on specified types of cases.

See RS-235.
HS-234 Workshop for Clinical Psychologists in Mental Retardation Clinics.

Plan and participate in a National workshop for clinical psychologists in clinics for mentally retarded children.

C. PROJECTS DEFERRED


Participate with APHA in development of a guide for prenatal care. HS-170.

Conference for Teachers and Supervisors of Public Health Nursing. HS-169A.
III. DEVELOPMENT OF STATE AND LOCAL SOCIAL SERVICES FOR CHILDREN

Special Emphases for 1965

1. More effective utilization of all the resources of the Children's Bureau and the Welfare Administration in strengthening and extending child welfare services, through such activities as:

   a. Cooperative work with Bureau of Family Services in assisting each State public welfare agency, especially (1) to develop a comprehensive staff development program; (2) to assure a good standard of foster care for all children in the State who need such care and (3) to secure data and statistics needed for effective program planning at the local, State and national levels.

   b. Joint activities with Division of Health Services to assure coordination and effective cooperation between child health and welfare resources in States and communities especially in relation to the extension of programs to help mentally retarded children and their parents, teen-age mothers and their babies, children of agricultural migrant laborers and other children below or near the poverty level.

2. Continued emphasis on implementation of the 1962 public welfare amendments in relation to:

   a. Positive action in extending child welfare services by (1) measurable extension of geographical coverage, especially in urban slums and rural pockets of poverty; (2) widening the range of services to children readily available in their own neighborhoods and (3) developing new approaches for reaching children who need service.

   b. Stimulation and advice to public welfare agencies in establishing and expanding day care services, especially to children in low income level.

   c. Encouragement and assistance to schools of social work and welfare agencies in providing professional and in-service training for the child welfare field which prepares students and workers for imaginative service and leadership.

Provided by the Maternal and Child Health Library, Georgetown University
3. Active participation in carrying forward the goals of new legislation included in the Civil Rights Act and the Economic Opportunity Act.

4. Consultation to regional offices and State and local agencies and development of guides for extension of social services for mentally retarded children with special emphasis on identification of children and families for whom special services are needed. Coordination of institutional and community services, and development of special knowledges and skills required by staff providing service.
A. NON-PROJECT WORK

SS-1 Participation in general Bureau program planning for promoting the general welfare of children and expanding community programs for children.

SS-2 Operation of the Division, including planning and administering program of the Division and its organizational units; coordinating Division activities with those of other divisions of the Bureau, Bureau of Family Services, Welfare Administration, and other units of the Department.

SS-3 Cooperation with other Federal, international and national organizations and agencies in extending and improving child welfare programs both here and in other countries.

SS-4 Technical consultation to States and voluntary agencies and organizations on the development of comprehensive child welfare programs.

SS-5 Cooperative work with State and local public agencies for the improvement of public child welfare programs through (a) joint planning under grant-in-aid program under Title V, Part 3 of the Social Security Act as amended for extension of child welfare services to all political subdivisions and the development of day care services, (b) review and evaluation of program developments, and (c) consultation on general and specific aspects of the child welfare programs.

SS-6 Overall administration of program of grants to institutions of higher learning for training projects in the child welfare field with appropriate consultation from Divisions of Research, Juvenile Delinquency and Health Services and Bureau of Family Services, and with action by Chief of the Children's Bureau.

SS-7 Cooperative work with national, State and local agencies and institutions of higher learning in extending and strengthening in-service training, professional education and recruitment for personnel in State and local public and voluntary child welfare programs.

SS-8 Develop guides for State legislation relating to child welfare and assist States in improving child welfare legislation.
SS-9 Participate in preparing proposed Federal legislation relating to child welfare and review and prepare reports on Federal legislation relating to the welfare of children.

SS-10 Cooperate with Division of International Cooperation in all aspects of child welfare field by: assisting in recruiting specialists to serve as consultants in other countries; assisting in developing plans for foreign specialists to study and observe in the United States; providing consultation to such specialists; and providing information requested from other countries.

SS-11 Preparation of guides, recommendation for program, evaluation of practice and information materials in relation to (1) overall child welfare programs, including organization and administration, community organization, staff development and program planning; and (2) specialized services, such as social services to children in their own homes, homemaker service, services to unmarried mothers, day care services, foster family care, adoptions, group care, and services for special groups of children such as the mentally retarded and emotionally disturbed.

SS-12 Development of plans and activities to promote effective use of publications and informational materials by agencies and the public.

SS-13 Collection and dissemination of information to parents, professional workers and citizen groups, on subjects relating to social services to children.

SS-14 Planning and participating in meetings of Children's Bureau and Welfare Administration advisory committees and preparation of reports of meetings related to the work of the Division.

SS-15 Continuing review and development of CWS Handbook material (including regulations, policies, and procedures), fiscal policies and procedures and guides for the administration of the grant-in-aid program under Title V, Part 3 of the Social Security Act as amended.

SS-16 Review and action on State CWS plans and budgets.

SS-17 Cooperation with Bureau of Family Services in strengthening social services to families and children, especially in areas of recruitment and staff development, protective services, services to unmarried mothers, foster care and day care.
SS-18 Cooperation with other professional organizations, groups and individuals in developing multi-disciplinary approach to child welfare problems.

SS-19 Work with Civil Service Commission on preparation of job descriptions, classification, and the examination process including service on panel of Civil Service Examiners.

SS-20 Participation in the development of programs and materials relating to Department-wide concern, such as civil rights, civil defense, rural development, urban redevelopment, housing, prevention and eradication of poverty.

SS-21 Participation with Federal, National, State and local agencies and groups in developing services to migrants. Carry responsibility in the Children's Bureau for planning with respect to social services for children of migrant laborers.

SS-22 Cooperation with the Welfare Administration and the Bureau of Family Services in administering the Cuban Refugee Program with respect to financial assistance and care of unaccompanied children including development of policies, review of Plan materials, compiling and issuing in manual form current policies, and preparing reports on the program.

SS-23 Participation in the planning and development of needed child welfare services for other special groups of children, such as Indians, and repatriated Americans, etc.

SS-24 Cooperative work with State and local public and voluntary agencies and organizations in meeting special problems of metropolitan and rural areas related to minority groups, shelter care, area redevelopment, etc.

SS-25 Cooperation with Division of Research in securing information needed for effective and efficient operation of Bureau's child welfare program.

SS-26 Development of descriptive, fiscal and statistical reports essential to the administration of the grant programs.
B. SIGNIFICANT PROJECTS

SS-100 Developing a schedule for State profiles of significant information.

To determine whether a schedule can be devised for the routine and continuing recording of significant and common facts about each State's child welfare program for Children's Bureau--Welfare Administration use. To reduce the incidence and extent of individual search for information. To facilitate the use of required plan and statistical data within Children's Bureau--Welfare Administration, and possibly to facilitate wider distribution of information on child welfare programs, services, and goals.

Steps to be taken include: (1) review and analysis of material secured through team visits to each State during May and June, 1964 and (2) staff committee to develop and test usefulness of a schedule to be used to keep up to date information on each State.

To be initiated September 1964.

Cooperating - RS.

Termination Date

SS-101 Structure for coordinating grants administration within the Children's Bureau

To develop a structure within the Bureau for coordination and cooperative planning among Divisions administering grants in order to insure sound and consistent fiscal policies and practices.

Steps to be taken include: consultation with fiscal and administrative staff in other Bureau divisions leading to development of joint planning and review of fiscal administration of the several grants programs.

To be initiated July 1964.

Joint A-163, HS-230, RS-114.
SS-102 Development of manuals for fiscal processing of grants program in child welfare field.

Since there are no written procedures and guides for fiscal processing of grants-in-aid and training grants, these manuals will help implement administration of the grants programs.

Steps to be taken include: review of present operational steps, evaluation of need for revision of procedures, developing written manual after adequate testing of draft of suggested procedures.

To be initiated September 1964.

Consultation - HS, AS, RS.

SS-103 Statistical reporting of child welfare services. June 1965

Review current reports on children served in child welfare programs (including day care services) to determine additional information to be required and revise reporting to secure more complete information.

To be initiated.

Joint RS-429.

SS-104 Revision of instructions for preparation of CWS plan and annual budget. January 1966

Outlines for Basic Plan and narrative of annual budget of State CWS plans to be reviewed by staff committee. New outlines for Basic Plan to be issued in time for States to use in developing new Basic Plans effective January 1, 1966.

To be initiated November 1964.
Back to Top

SS-105 Workshop on techniques and methods of teaching and development of teaching materials.

The workshop is to provide in-service training for staffs of Division of Social Services and Bureau of Family Services in order to expand staff development resources through use of specialists in their special areas.

To be initiated January 1965.
Joint BFS.

SS-106 In-service training on principles, methods and techniques of consultation.

An in-service training session is to be conducted for staffs of Division of Social Services, CB and Bureau of Family Services to increase the competence of staff in providing consultation.

To be initiated January 1965.
Joint BFS.


Participation in planning and preparation of material for Advisory Council on Public Welfare. Division Director to be liaison between WA and CB.

Cooperating JD.

SS-108 Implementation of Civil Rights Act in grants programs.

When DHEW regulations are available, policies, procedures and guides for implementing will be developed in regard to CWS (including day care) and training grants.

Joint A-156, HS-204.

Termination Date

June 1965

July 1, 1966

December 1964
SS-111A Guidelines for field services in State public welfare agencies.

Review of policies and materials previously developed by the Children's Bureau and the Bureau of Family Services and the development of draft guidelines to be discussed with Regional Representatives of the two Bureaus prior to release to State public welfare agencies. First draft to be ready August 15, for review by joint committee. To be sent to staff for review by October 31, 1964.

Joint BFS.

SS-114B Physically abused child.

See A-124B.

SS-117A Preliminary planning for a report on the Unaccompanied Cuban Refugee Children Program.

To prepare a report for historical purposes on the Federal Program for Unaccompanied Cuban Refugee Children begun in February 1961. A preliminary outline has been prepared. During 1965 the outline will be reviewed with the Florida State DPW and the voluntary agencies with which Florida DPW has contracts. The writing of the preliminary report should be completed by the end of the year.

Cooperating - RS, R, BFS, Fla. DPW, OE.

SS-210A Coverage of child welfare services: The current situation.

Analysis of statistical data bearing on the coverage of child welfare services today, supplemented by an analysis of program information to be reported in State

Termination Date

December 31, 1964

December 31, 1964

June 30, 1965

December 31, 1965
SS-210A (Cont'd)

plans submitted by public welfare agencies. To determine methods of evaluating status of coverage in regard to 1975 requirements. To be coordinated with project SS-100.

Joint RS-426A, R-238A.

Cooperating - R, BFS.

SS-211 Guidelines for cooperative projects in day care and CWS.

To expand and clarify present policy statement regarding cooperative projects. Experience in field of day care has pointed to the need for further development of policy statement defining criteria, purposes, and conditions for such planning.

This project will be undertaken as a Division committee activity with both field and central office staff participation. Present experience will be carefully reviewed and evaluated in terms of present policy statement. Appropriate modifications will be made in Handbook for Child Welfare Services.

To be initiated August 1964.

SS-212 Guides to State agencies for determining workloads in child welfare.

Study methods of determining workloads in various States. Develop draft guides (including definitions) and policies for State CWS plan material.

To be initiated.

Cooperating - RS.


Participate in DHEW activities relative to the Economic Opportunity Act.

Consultation BFS.

Joint A-162, RS-112, HS-205.

Termination Date

June 1965
SS-220A  Workshops on staff development for training personnel in public welfare agencies.

One workshop, similar to one held in 1963 and two held in 1964 will be held for personnel not attending previous workshops. Evaluation of workshops and development of report.

Joint BFS.

SS-222  Develop and initiate plans for appropriate activities in relation to recruitment of personnel for the field of child welfare.

To develop and initiate plans for appropriate activities in relation to recruitment of personnel for the field of child welfare including cooperation with other recruitment efforts under national, State or local auspices and publication of needed material.

Steps to be taken include review of present activities in relation to recruitment and of available material. Prepare and publish a pamphlet that provides information frequently requested from the Social Services Division of the Children's Bureau. Plan and initiate appropriate new activities in relation to recruitment.

To be initiated July 1964.

Cooperating - R-299, BFS, RS.

SS-234  Development of a survey questionnaire to be sent to State licensing agencies.

To obtain basic, nationwide information on licensing programs--types of facilities, licensing exemptions, to what extent authorized functions are carried out, number and qualifications of staff assigned to licensing, delegation patterns involving local public and voluntary agencies, perceived gaps in program, etc. To obtain guidance on Bureau priorities in developing licensing specialist's functions.

Termination Date

May 1965

June 1965

January 1966
Steps to be taken include: (1) conferences with Children's Bureau's central office and regional staff, (2) visits to selected States, and (3) development of draft of questionnaire, and consultation on its completion for release to States.

To be initiated January 1965.

Cooperating RS.

Consultation GWLA, APWA.

**SS-235** Licensing in child welfare programs in Region VI.

To promote more awareness among State and county public welfare agencies of the protective aspect of licensing and to develop licensing and consultation skills for the enrichment of licensed facilities above minimum standards. To be coordinated with SS-234. Regional foster care consultant, in cooperation with specialist on licensing will study legislation and licensing standards and practices in each State in region, prepare a State profile of licensing practices, observe scope and the techniques used and develop a workshop on licensing for State licensing consultants.

**SS-260A** Revision of "Policy Statement on Services to Families and Children through the Public Assistance and Child Welfare Programs."

The policy statement issued in 1959 will be revised to incorporate provisions of 1962 amendments with special reference to coordination between services provided under Title IV and Title V, Part 3 of the Social Security Act. Joint BFS-CB committee to begin work in September 1964.

Joint BFS.

Cooperating R-268A.
Coordination of statistical reporting systems of the Children's Bureau and the Bureau of Family Services.

Joint consideration with WA, BFS and OA of methods of combining or coordinating reporting on personnel and staff development.

Joint RS-423A BFS, WA.

Confereces with State health and welfare agencies.

Develop with Division of Health Services and BFS a plan for conferences with State health and welfare agencies regarding full use of existing resources for providing adequate health services for children receiving public welfare services.

Joint HS-206, BFS, WA.

Child welfare teaching materials project.

To develop teaching materials from the field of child welfare for social work education and agency in-service training and staff development through a cooperative project with the Child Welfare League of America and the Council on Social Work Education.

To be initiated July 1964.

Joining CWLA, CSWE.

Establishing a system for collecting and analyzing significant information concerning use of funds under the child welfare training program.

To develop a system for collecting and analyzing significant information concerning requests for use of funds available for grants to institutions of higher learning for training of personnel for work in the field of child welfare.

To be initiated July 1964.

Consultation - RS.

Termination Date

June 1965

June 1965

June 1967

June 1965

To prepare a paper on adoption practice with Division of International Cooperation for presentation at conference.

Joint IC-121.

SS-331  Preparation of guide for homemaker services in public welfare agencies.

To prepare a simplified, practical guide for developing and operating homemaker services - a "how to do it" with safeguards to supplement standards published by CWLA.

To be initiated July 1964.

Joint BFS, WA Committee.

SS-332  Resource materials on homemaker services. June 1965

Materials obtained for exchange at National Conference on Homemaker Services, supplemented by new materials to be prepared will be assembled for distribution on following subjects: (1) training and teaching guides; (2) personnel practices; (3) costs and financing; (4) adaptations of homemaker services for meeting varied problems; and (5) recordkeeping forms and methods of evaluation.

To be initiated August 1964.

R-300.

SS-341A  Principles and practical considerations in establishing and operating a day care center. January 1965

Draft guide was written in 1964. In process of review. To be rewritten.

R-279...
<table>
<thead>
<tr>
<th>SS-345</th>
<th>In-service training for social workers providing day care services.</th>
<th>June 1965</th>
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<tbody>
<tr>
<td></td>
<td>To develop material on in-service training for social workers providing day care services through a small committee. To include in-service training for licensing consultants, child welfare workers, directors of facilities, case-work supervisors, etc.</td>
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<tr>
<td></td>
<td>R-241A.</td>
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<tr>
<td>SS-346A</td>
<td>Criteria for (1) the assessment of feasibility of mothers' employment and (2) the care of children.</td>
<td>June 1965</td>
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<tr>
<td></td>
<td>State agencies need help in providing services in AFDC and in providing day care services under CWs to determine when the mothers' employment is desirable in relation to plans for the care and protection of her children. No progress in 1964 because of other pressures. New staff members to be assigned to project.</td>
<td></td>
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<td></td>
<td>Joint BFS.</td>
<td></td>
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<tr>
<td></td>
<td>Consultation - Women's Bureau, Dept. of Labor.</td>
<td></td>
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<tr>
<td>SS-347</td>
<td>National Conference on Day Care Services.</td>
<td>June 1965</td>
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<tr>
<td></td>
<td>A national conference is planned to bring together lay and professional groups to promote the development of day care and to serve as forum for interpretation. CB to provide staff services. Report to be prepared.</td>
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<tr>
<td></td>
<td>Joint NCDC, CWLA, A-161.</td>
<td></td>
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<td>Cooperating - IC, HS, R-301, 312.</td>
<td></td>
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<tr>
<td>SS-351A</td>
<td>Training film on foster family care.</td>
<td>June 1965</td>
</tr>
<tr>
<td></td>
<td>To produce a discussion film sequence on foster family care to be used for training child welfare workers. Script and discussion guide to be prepared.</td>
<td></td>
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<tr>
<td></td>
<td>Consultation - BFS, R-302.</td>
<td></td>
</tr>
</tbody>
</table>
Development of a method to evaluate and improve foster care practices in public child welfare agencies.

Three central office specialists and regional foster care consultants to develop a method for evaluating quality of foster care. Thirty cases in a State in each region to be read and evaluated as to the Intake Process through the decision to place. This first phase will be followed by study of other aspects of foster care practice.

Joint RS-427A.

Board rates and related costs of foster family care of children.

To compile and interpret facts on a national basis regarding payments made by public welfare agencies to foster families for care of children.

Joint RS-410C, R-146C.

A guide to the process of formulating and revising State standards for child caring agencies, institutions, day care centers, and maternity homes.

To develop a guide for State agencies, board members and citizens engaged in revising standards for child caring organizations. Completion of final draft, review and publication.

Cooperating - HS, JD, R-205B, CWLA.
SS-363A  Promotion of uniform cost accounting for child caring agencies.  

To promote widespread use of a uniform cost analysis method for institutions which has been developed by the Child Welfare League of America. Publicize the method; recruit and train a corps of consultants on cost analysis; promote actual cost studies.

Joint CWLA.

Cooperating - JD, RS, R-244A.

SS-365  Economic breakdown in families as a factor in admission of children to institutions.  

To explore the nature and incidence of admissions to child caring institutions in which economic breakdown in the family was a significant factor. Exploration the first year with selected institutions in order to establish focus and methods to be used in a study which might be appropriate for child welfare and demonstration grant.

Consultation RS, JD.

SS-366  Casebook of agency operated group homes.  

A compilation of 12 descriptions and evaluations of agency operated group homes to be prepared by agency administrators and compiled and edited by CB.

To be initiated September 1964.

Joint R-303.

SS-367  Development of guides and principles for child caring institutions moving toward integration of children from minority groups.  

The Children's Bureau convened an all day workshop on this subject in cooperation with five national sectarian and non-sectarian agencies. A follow-up workshop is scheduled for institutional administrators at the University of
SS-367 (Continued)

North Carolina School of Social Work this summer. A guide statement and report will be prepared on the basis of these workshops and will be available for distribution.

Initiated April 1964.

Consultation - JD.

SS-3698 Problems of Unmarried Mothers.

CB committee has reviewed several chapters of report prepared by special consultant who analyzed materials pertaining to unmarried mothers. Committee to develop recommendations for next steps for CB.

Joint A-125B, RS-107B.

SS-372 Maternity home costs.

To review with national organizations possibility of adaptation of Wollen's method of cost analysis in institutional care to maternity homes. National agencies will include National Salvation Army, Florence Crittenton Association, National Conference of Catholic Charities, etc. Consultation with special staff of Project on Cost Analysis in Children's Institutions.

Joint - HS-232, R-322.

Cooperating RS.

SS-380 Child welfare services for mentally retarded children.

To obtain nationwide benchmark information on existing social service programs for retarded children, gaps in these programs and apparent causes of gaps, to establish a basis for maintaining up-to-date information on these programs through the regular reports from CB regional staff; and to provide factual guidance in establishing priorities and defining approaches for development of these programs in various States.

Cooperating RS-431, R-288.
Identified projects which are needed but must be deferred due to staff limitations

Study of need for additional centers for training of personnel for the field of child welfare.

Study of short term programs for training in child welfare field.

Study of undergraduate programs for social welfare in relation to the field of child welfare.

Study of educational leave programs for child welfare field.

Development of principles and legislative language for licensing.

Casework service to natural parents as a part of foster family care.

The intake process as the key to constructive outcome for the child and family.

Guides for foster family day care.

Guide for class specifications for day care personnel.

Day care services on military installations

Guidelines for the provision of day care services for mentally retarded children.

How the nurse helps the unmarried mother.
IV. TECHNICAL ASSISTANCE TO STATES AND COMMUNITIES FOR JUVENILE DELINQUENCY PROGRAMS

A. NON-PROJECT WORK

JD-1 Participation in general bureau program planning for extending and strengthening services for the prevention, control and treatment of delinquent children and youth, and cooperating with other agencies for this purpose.

JD-2 Operation of the Division, including planning and administering the program of the Division and its organizational units; coordinating Division activities with those of the Bureau, Welfare Administration and other units of the Department; preparation of reports.

JD-3 Cooperation with other Departments, other national voluntary agencies and groups, and with State and local public and voluntary agencies in extending and improving services for the prevention, control and treatment of delinquent children.

JD-4 Cooperative work with national, State, and local agencies and institutions of higher learning to extend and strengthen in-service and formal training, both professional and non-professional for personnel working with delinquent youth.

JD-5 Review and analysis of pending and proposed State legislation relating to juvenile delinquency.

JD-6 Review and prepare reports on Federal legislation relating to juvenile delinquency.

JD-7 Cooperate with the Division of International Cooperation by assisting with recruiting specialists to serve as consultants in other countries, by assisting in developing plans for foreign specialists to study and observe in the United States, by providing consultation to such specialists, and by providing information in relation to requests from other countries.

JD-8 Providing consultation to States and local communities in improving their services for delinquent youth in juvenile courts, probation departments, institutions, police departments, and group work agencies.

JD-9 Providing technical consultation to States, voluntary organizations and communities on the development of comprehensive juvenile delinquency programs.
JD-10 Make surveys of State and local comprehensive operating programs for the control and treatment of juvenile delinquency or component parts of such programs as courts, probation services, detention, and police services.

JD-11 Preparation of guides, standards, recommendations for practice, and informational material in relation to: (1) overall programs for the prevention, control and treatment of juvenile delinquency, including organization and administration of services for delinquent children; legislation, community organization and planning; and (2) specialized services such as probation and parole, institutional care, police services, group work services and court structure, organization and procedures.

JD-12 Collection and dissemination of information to agencies, professional workers and citizen groups on subjects relating to services for the prevention, control and treatment of delinquency.

JD-13 Participate in international activities having a bearing on juvenile delinquency.

JD-14 Identify, report, and advise on national trends on juvenile delinquency and factors having a bearing on such trends; identify and report on outstanding advances in the prevention, control and treatment of juvenile delinquency.

JD-15 Plan and participate in meeting of Children's Bureau advisory committees related to work of the Division.

JD-16 Participate in conferences and joint planning activities with other Federal departments and programs on matters relating to the development of juvenile delinquency services.

JD-17 Participate in Welfare Administration and Department of Health, Education, and Welfare conferences and individual discussions relating to juvenile delinquency programs.

JD-18 Participate in the planning and development of needed juvenile delinquency services for special groups of children, such as Indian children who are in difficulty with the law.
Serve as a clearinghouse for a variety of organizations, lay groups, individual citizens, students, and foreign visitors who request a wide range of information on specific aspects of the delinquency problem; also participate in clearinghouse and information exchange with other Federal agencies by active membership on Subcommittee on Juvenile Delinquency of the Interdepartmental Committee on Children and Youth.

Provide consultation and program information as requested by the President's Committee on Juvenile Delinquency and Youth Crime and the Office of Juvenile Delinquency and Youth Development of the Welfare Administration.
B. SIGNIFICANT PROJECTS

JD-168C Study of Outcome of Juvenile Court Waivers of Delinquency Cases to Criminal Court.

This study will attempt to learn what happens to juveniles who are waived to criminal courts. Our hypothesis is that these cases are dealt with more leniently and receive less treatment than if they were handled under juvenile court procedures.

Joint: RS-505C, R-166C

Termination Date: June 1965

JD-169C Outline for In-service Training for Probation Officers.

Development of case materials and bibliography to teach certain points, such as the cooperative work with attorneys, the authority of the probation officer; confidentiality of social material; the dynamics of adolescent behavior.

R-206B

Termination Date: March 1965

JD-177B Community Organization Primer

Directed to agencies whose programs relate to juvenile delinquency.

Cooperating: UCFC, OC, American University

R-209B

Termination Date: December 1964
Study of Existing Aftercare Programs for Treatment of Delinquent Youth.

Current aftercare programs will be inventoried throughout the country. This will be followed by a comprehensive analysis of the philosophy and function of aftercare programs which will probably become an edition of the Facts and Facets series.

Cooperating: RS, SS
R-210B

Study of Selected Aspects of Detention Home Programs.

The focus of this study will be on obtaining an inventory of existing programs in detention homes including administrative structure, staffing patterns, physical plant, daily activities, characteristics of children, etc. The purpose of the study is to relate existing services to recommended standards. The items selected for study will be limited, therefore, to those that can adequately be determined through the questionnaires method.

Joint: RS-511B
Cooperating: NCCD
R-212B

Problems of Unmarried Mothers.

(See A-125B)

What is Delinquency Prevention?

Discuss and clarify a feasible concept of prevention. Examples of preventive programs in U.S. and other countries. The application of individual, family, community, and national resources to problem. This will be a short, non-technical pamphlet.

R-246A
A Study of Institutional Treatment of Delinquent Girls--Explorations of Present Methods with Implications for Change.

Material for the study will be gathered from available literature and by observational visits to existing programs.

Changing Trends in Institutional Vocational Programs for Delinquent Youth.

Current vocational programs will be inventoried throughout the country. In addition, information will be obtained from management and labor groups regarding appropriate vocational training to prepare youth in institutions for community employment.

Processing of Juvenile Delinquents from Police Apprehension through Juvenile Court Disposition.

This will be a demonstration project in a few selected cities, aimed at the development of a statistical reporting mechanism that will produce information on the complete handling of a juvenile from apprehension by police through court disposition. It will show process, policy, time factors, etc., and will enable close inter-relation of police data with juvenile court data. (This project is an extension of completed project JD-176A.)

Joint: RS-504C
R-205B

Termination Date
May 1965
June 1965
June 1965
Revision of Standards for Specialized Courts Dealing with Children

This will include more material on Family Courts as well as references to statutes enacted and cases and decisions since original publication. It will be a cooperative project with NCCD and the National Council of Juvenile Court Judges.

Joint: NCCD, NCJCI
Cooperating: SS, RS
R-247A

Profile of State Services for Delinquent Children.

A looseleaf manual will be developed showing major characteristics of each State such as judicial and executive structure of services, planning bodies and special services and characteristics.

Institutional Care and Treatment of the Hyperaggressive Delinquent Youth.

There is increasing concern with the problems presented in developing programs for the more aggressive acting-out delinquent. This is particularly true in the institutional field where a number of methods are being tried such as separate annexes to training schools, security units within the schools, and separate intermediate institutions. The consultant has completed field visits relating to the project, and is in the process of completing the paper.

R-283A
JD-201A  Social Group Work Case Book in
Settings Serving Delinquent Youth.

As greater use is made of groups in
probation departments, detention
homes and institutions, there is need
for teaching materials. Agreement
has not been reached among group
workers as to the concepts that should
be taught nor the most effective
approaches in meeting the needs of
adolescents. A case book of teaching
records should assist educators and
agency program developers in setting
standards of practice.

Joint with Council on Social Work
Education.
R-284A

C. NEW PROJECTS

JD-202  Group Services for Children in
Probation Departments.

An inventory of group services in
court and probation settings will be
added to the Division of Research
Project on Inventory of Probation
Services (RS-509B). Inventories of
groups services in additional set-
tings will be included in future
projects in cooperation with the
Division of Research. The areas to
be covered include: (1) nature of
group services; (2) training and
experience of the personnel employed;
and (3) the degree of integration of
these services in the total program.

Cooperating: RS

Provided by the Maternal and Child Health Library, Georgetown University
Revision of Detention Planning, CB Pub. No. 381.

In the revision emphasis will be placed on the determination of the detention needs of the community and special guides to small counties where the number of children requiring detention does not justify its own detention home.

The Role and Relationships of Juvenile Court Personnel.

A pamphlet defining the role of the juvenile court judge, probation counselor, and other court staff. Relationships of those having daily contact in the community with the delinquent or neglected child will be explored and clarified.

A Study of the Memphis Municipal Juvenile Court and Police Department.

This study is being made at the request of the Judge and the police chief, and will cover the court, probation department, detention home, and police services.

Those which do or can provide technical assistance to State and/or local public officials on specialized aspects of juvenile delinquency will be listed and their specialized services described.
Termination Date

JD-207  Growth of Local Youth Commissions  May 1965

Development, structure, and programs will be discussed and guidelines for new commissions will be covered in this article.

R-292

JD-208  National Workshop on Forestry Camps for Delinquents  Dec. 1964

This workshop for forestry camp administrators will seek to identify the specific values of forestry camp experience for delinquent youth, the place of the forestry camp in the total state rehabilitation program, personnel requirements for staff, selection criteria for the placement of delinquents in a camp, and the effect of a camp site location on programs and staffing. The workshop is scheduled for November 1964 and is planned in cooperation with the staff of the Delinquency Study Project of Southern Illinois University. Planning meeting for leaders will be held in July.


A training aid to accompany Children's Bureau Publication #399, Police Work with Children will be developed to assist instructors or workshop leaders in highlighting issues of importance regarding the police handling of juveniles in cooperation with the International Association of Chiefs of Police.

R-293

Provided by the Maternal and Child Health Library, Georgetown University

Participate with State Department and Department of Justice in planning for meeting. Background paper will be developed for use by the American delegation.

JD-211  The Need for Detention and Shelter Care Facilities for Delinquent Children in Washington and Benton Counties, Oregon.

The current and past use of jail detention and shelter care will be studied to determine the need for facilities.

Cooperating: RS

JD-212  Study of Services for Delinquent Children in Alachua County, Florida (Gainesville)

This study is being made at the request of the Alachua County Board of County Commissioners, and will cover juvenile court, probation, police services, and detention programs.

JD-213  Economic Opportunity Act of 1964

(See A-162)
V. RESEARCH IN CHILD LIFE AND SERVICES FOR CHILDREN

A. NON-PROJECT WORK

RS-1 Participation in general Bureau activities related to the development of children's programs, and cooperation with other agencies in promoting the well-being of children.

RS-2 Operation of Division and Branches, staff and program development, preparation of reports.

RS-3 Collection, tabulation, and analysis of reports on maternal and child health and crippled children's programs. The reports are as follows:

a. Maternal and child health services provided or paid for by State or local official public health agencies.

b. Children who received physicians' services under the crippled children's program.

c. Children receiving services under the regional congenital heart program.

d. Program of clinics for mentally retarded children.

e. Summary report of monthly case activity in maternity and infant care projects.

Statistical reports prepared for administrative use and for various publications, both periodic and nonrecurring.

RS-4 Collection, tabulation, and analysis of reports from State agencies on child welfare services. These reports are as follows:

a. Children receiving services from public and voluntary welfare agencies, showing the type of services, whereabouts of child and certain measures of workload.

b. Personnel in public child welfare programs, including data on types of positions, turnover, vacancies, caseloads, salaries, area served, and educational level.

c. Expenditures of public child welfare programs, with data on foster care payments and costs of professional and facilitating services, by source of funds.
d. Children for whom adoption petitions are granted or filed giving information on type of placement (independent or agency), if any, age at time of placement, relationship of petitioner, and race of child.

e. Special reports on child welfare services and expenditures for unaccompanied Cuban children receiving foster care and other child welfare services from voluntary or public agencies under the President's Cuban Refugee Program.

RS-5 Collection, tabulation and analysis of reports from juvenile courts and from public training schools for juvenile delinquents. These reports are as follows:

a. Children's cases disposed of by juvenile courts, showing the type of case (delinquency, traffic violation, dependency or neglect, and special proceedings), whether handled officially or unofficially, and the sex of children in delinquency cases.

b. Children's cases disposed of by juvenile courts in national sample (coordinated with data obtained from a. above).

c. Children served by public training schools for juvenile delinquents, expenditures of training schools, and supplements on selected subjects.

RS-6 Consultation to State agencies on statistical reporting relating to maternal and child health, crippled children's, child welfare, mental retardation and juvenile delinquency programs. Field visits are made to State MCH and CC Directors and State Public Welfare Agencies for the purposes of interpreting or clarifying the meaning of the various measures of service comprising CB reports: stimulating certain State departments to broaden report coverage in places where non-reporting local agencies exist; and, upon invitation, assisting State Departments in working with their local departments in efforts to improve the quality of reporting or achieve a fuller area of coverage, and to acquire a greater understanding of the content and objectives of State programs in order to be aware of changing conditions and program content, this to be reflected in more meaningful CB reports.
RS-7 Apportionment of Federal grant-in-aid funds.
   a. Pursuant to budget and legislative proposals, developmental and evaluative studies of grant-in-aid apportionment procedures.
   b. Preparation and issuance of statements on CB apportionments and on regular apportionment procedures.

RS-8 Statistical collaboration and consultation. For instance:
   a. Collaboration with the Office of Education in design of surveys conducted by that agency in order to secure statistics on health of school children of interest to both the Children's Bureau and that agency.
   b. With MOH staff in selected States and the National Vital Statistics Division, on implementing recommendations of the Public Health Conference on Records and Statistics concerning suggested tabulations on birth weight and neonatal mortality; and suggested tabulations of CB regarding perinatal mortality.
   c. Consultation on matters relating to maternal and child health, child welfare, and juvenile delinquency statistics, given in response to requests or through representation on committees, to other Divisions of the Children's Bureau or agencies of the Department, other Federal, State and local official agencies, national and local voluntary organizations, and to individual professional workers, including professional workers from foreign countries.

RS-9 Consultation on research. Consultation on methodology, and in planning, conduct, and analysis of technical studies relating to child development, health, and welfare, and juvenile delinquency is given in response to requests from Federal, State and local official agencies, national and local voluntary organizations, research organizations, and individual research workers.

RS-10 Promotion of research in child health and welfare and juvenile delinquency. Maintaining contact and working relations with universities and research organizations to promote technical studies of specific aspects of child development, parent education—with emphasis on White House Conference recommendations regarding needed research in this field, health and welfare, and juvenile delinquency on which further research is needed.
RS-11 Answering public inquiries. In response to requests and inquiries received from parents, professional workers in public or private agencies, both in the United States and elsewhere and from others concerned with children, replies are prepared based on current knowledge of child growth and development, maternal and child health, and statistics relating to child health and welfare and juvenile delinquency programs.

RS-12 Consultation involving interpretation of research findings, consultation on matters relating to child development, pediatrics, parent education programs—with special emphasis on White House Conference recommendations, statistics on child health and welfare and juvenile delinquency programs, and related subjects, given in response to requests or through representation on committees, boards, etc., to other Divisions of the Children's Bureau or agencies of the Department, other Federal, State and local official agencies, national and local voluntary organizations, and to individual professional workers, writers, etc., including professional workers from foreign countries.

RS-13 Compilation of current statistical data and research findings. Compilation of statistical data and other research findings related to services for the health and welfare of children such as: population trends; infant and maternal mortality; prematurity and perinatal mortality; illegitimacy; employment of mothers; economic indices; new knowledge or theory of child development, child-rearing and medical care. Preparation of materials based on such data for use of State program directors and Bureau staff, or in response to special requests.

RS-14 Review of research proposals involving CE grant-in-aid funds, as requested by other Divisions of the Bureau.

RS-15 Setting up and/or participating in work groups and advisory committees in order to develop specific research projects designed to improve conditions and services for children, to improve research methodology, to interpret research results, to help the organizations evolve effective research programs, or to point up informational gaps and suggest effective methods for filling them through research.

RS-16 Developing plans for studies and for special tabulations bearing upon health, welfare, and socio-economic characteristics of mothers and children; promoting coordination in data definition and collection, and other statistical procedures with the National Center for Health Statistics,
in respect to statistics on mortality, natality, marriage and divorce, and also statistics of the health interview survey, the health examination survey, and the national mortality and natality surveys (based on follow-up of vital records); and serving on the HEW Advisory Panel to the National Center for Health Statistics.

RS-17 Clearinghouse for Research in Child Life. Assembling information on current research relating to children with respect to their physical growth and development, intelligence, personality, and education, and to health and social services for children; semiannual publication of a compilation of reports of such studies under the title Research Relating to Children; occasional listings of research projects relating to special groups of children.

Continuing efforts to improve coordination with other Government clearinghouses, through individual conferences and through group meetings; also, continuing surveys of new clearinghouses and information centers, in order to assess and prepare for imminent demands on the Children's Bureau Clearinghouse, as a result of constantly increasing research activity and growing interest in exchange of research information.

RS-18 Federal legislation. Preparation of material for proposed Federal legislation on the research functions and responsibilities of the Children's Bureau; review of other proposed Federal legislation on matters related to the Bureau's programs and preparation of related background statistical data.

RS-19 Civil Service Board of Examiners. Working with Civil Service Commission on preparation of job descriptions, classification, examination process, preparation of test items, and review of examinations with respect to research and statistical positions in the Bureau and other units of the Welfare Administration.

RS-20 Preparation of research interpretation materials. Continuous review of the Division's publications for parents and professional workers, in the light of new developments, with minor revisions or planning for major rewriting, as needed; preparation of speeches, articles, book and film reviews, and bibliographies on subjects related to the Division's activities in research interpretation; cooperation in the preparation by other Divisions of pamphlets, articles, press releases, etc., with special responsibility for the adequacy and accuracy of content relating to child growth and development, parent education, research methodology, and statistical data on child health and welfare and juvenile delinquency.
RS-21 In cooperation with the Division of Juvenile Delinquency Service, assembling and maintaining reference collection of information from States relating to the law, procedures administration and structure regarding the handling of juvenile delinquency cases and regarding on-going prevention and treatment programs.

RS-22 Administration of the Child Welfare Research and Demonstration Grants program and the Child Health Research Grants programs. Stimulating and development of research projects in these areas; receiving and reviewing applications for presentation to Advisory Groups; fiscal management of grants awarded; consultation on specific projects proposed and in progress; reporting to Bureau, Welfare Administration, and the Department on the progress of the grants programs in these areas.

RS-23 Keeping abreast of research relevant to child health and welfare and to need for research in the various fields of interest to the Bureau through systematic interviews with key people, through discussions at professional conferences, meetings, and working groups, through visits to regional offices, to offices of other agencies in the Department and other Federal agencies, to voluntary organizations, universities, and research centers, and through maintaining reference materials on research.

RS-24 Participation on various committees, such as Advisors to Clearinghouse, Staff Advisory Board to Children National Advisory Committee on Radiation, and Interdepartmental Committee on Children and Youth.

RS-25 Application of automation in Bureau's programs. Recent advances in technology, involving concepts and procedures included within such areas as automatic data processing, source data automation, systems analysis and operations research, are reviewed with a view to their incorporation into the research and operating programs of the Bureau. Application of these techniques, when feasible, results in increased efficiency of procedures and greater productivity for given expenditures. The experience and know-how already developed by others are acquired from attendance at professional meetings and in-service training courses, study of professional publications, and other available sources. These sources of technical knowledge are studied to determine and utilize their applicability to the entire range of Bureau activity including the central and regional offices and cooperating State agencies and non-official organizations.  

Provided by the Maternal and Child Health Library, Georgetown University
RS-26 Research priorities in child welfare services. Analysis of research relevant to child welfare services and of current problems in administration and practice, the aim being to provide material useful in setting research priorities and promoting studies through the Child Welfare Research and Demonstration Grants Program. (Formerly RS-420A)
B. SIGNIFICANT PROJECTS

GENERAL PROJECTS

<table>
<thead>
<tr>
<th>Project</th>
<th>Description</th>
<th>Termination date</th>
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</thead>
<tbody>
<tr>
<td>RS-107B</td>
<td>Problems of unmarried mothers</td>
<td>June 1965</td>
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<td></td>
<td>Through staff committee bring together findings of research, move to next steps to correlate, on Bureau-wide basis, total push in relation to services for unmarried mothers.</td>
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<td></td>
<td>Joint A-125B, SS-369B, HS-176B, JD-183B, R-190B</td>
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<tr>
<td>RS-111</td>
<td>Physically abused child</td>
<td>June 1965</td>
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<td></td>
<td>See A-124B</td>
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<td></td>
<td>Joint A-124B, SS-114A, HS-177B, R-189B</td>
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<tr>
<td>RS-112</td>
<td>Economic Opportunity Act of 1964</td>
<td>June 1965</td>
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<td></td>
<td>See A-162</td>
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<td></td>
<td>Joint A-162, HS-205, SS-213, JD-213</td>
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<td>Cooperating: BFS</td>
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<tr>
<td>RS-113</td>
<td>Implementation of Civil Rights Act in CB programs</td>
<td>December 1964</td>
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<tr>
<td></td>
<td>See A-156</td>
<td></td>
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<td></td>
<td>Joint SS-108 HS-204</td>
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<tr>
<td>RS-114</td>
<td>Structure for coordinating grants administration within Children's Bureau</td>
<td>1965</td>
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<tr>
<td></td>
<td>To develop joint planning and review of fiscal administration of the several grants programs</td>
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<td></td>
<td>Joint A-153, SS-101, HS-230</td>
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</table>
CHILD HEALTH RESEARCH PROJECTS

RS-203F  Cystic fibrosis as a national health problem: Phase 3

As a result of experience in the earlier phases of this study, Phase 3 consists of a survey of medical sources in 17 States and the District and encompasses three geographic divisions—New England, Middle Atlantic, and South Atlantic States. This survey was launched in the spring of 1962, and is continuing in fiscal year 1965.

Cooperating: National Center for Health Statistics

Termination date: June, 1965

RS-223B  Revision and extension of reporting from mental retardation clinics

Development and testing of an expanded and improved report form from special clinics with medically directed programs for mentally retarded children.

Cooperating: OC

Termination date: June, 1965

RS-225A  Health status and health needs of children in the United States

Previously collected data, with additions from newly available information from the National Health Survey and other sources will be further analyzed and summarized in publications for use in planning programs of health services for pre-school and school-age children in homes, hospitals, and clinics. (This is Phase 2 of the project as described in the 1964 Work Plan.)

Cooperating: OC

Termination date: June, 1966

RS-227A  Guidelines for study of perinatal and post-neonatal mortality in neighborhoods of large cities.

Development of suggested tabulations of vital records data, clinical data from patient records, and social data from home visits.

Cooperating: OC

Termination date: June, 1966

Provided by the Maternal and Child Health Library, Georgetown University
**RS-228** Reporting system for the Maternal and Infant Care program

A system of periodic reports from the projects in this newly established program will be developed and tested.

Joint: RS-227

**RS-229** Annotated bibliography on adolescent health factors affecting childbearing in adolescence and at later ages

This study will provide information particularly pertinent to the Maternal and Infant Care program.

Joint: R-226

**RS-230** Review of current program research bearing on the extension and improvement of MCH and CC services.

Health Studies Branch staff will collaborate in development of a list of high priority needs for program research in the area of MCH and CC services. This will include an analysis of studies already under way, such as those being conducted under the auspices of State programs and those supported by CB research grants.

Cooperating: HS

**RS-231** Review and analysis of State vision, speech and hearing testing programs

An analysis of programs and activities of this nature carried on under Federally aided State programs of maternal and child health and crippled children's services, will be made, chiefly through review of State plans and discussion with specialists.

Cooperating: HS

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*Provided by the Maternal and Child Health Library, Georgetown University*
RS-232 Review of health program correlates of perinatal and infant mortality levels in the United States.

Preliminary analysis of relationships between health program characteristics and fetal and infant survival, particularly in socio-economically depressed areas, such as Appalachia, certain metropolitan neighborhoods, and rural counties in the United States.

Cooperating: HS

RS-233 Utilization of new CC reporting form

Testing of new CC reporting form for production of improved statistics through scheduled joint meetings with representatives of Association of State MCH and CC Directors and the Division of Health Services.

Joint: HS-228

RS-234 Revision of maternal and child health services report

A revision is needed to take account of improvements in public health practices.

Joint: HS-229

RS-235 Evaluation of Maternity and Infant Care program

This newly established, five-year program provides a unique opportunity for determining, among other matters, the impact of adequate medical and health care on the outcome of pregnancy among low-income mothers. Evaluation will deal both with the program's effect on perinatal mortality and premature birth rates in the areas served and with its differential impact on specified types of cases.

Joint: HS-233

Cooperating: M. and I.C. project administrators.
CHILD LIFE RESEARCH PROJECTS

RS-302C Research on illegitimacy.

Reports of the reviewed material on research and demonstration projects will be prepared highlighting what we do and do not know from such projects. Areas in which research priorities should be set will stem from these highlights.


A detailed report for professional workers in the field of parent education with low-income families; based on the review already reported in popular form for a different audience. (See RS-315A in 1964 work plan.)

Cooperating: R

RS-328A Preparation of standard forms to be used in automatic and electronic data processing systems in the Clearinghouse.

Current forms (canvassing, announcement, etc.) will be revised and new forms will be developed for use in automatic and electronic data processing systems.

RS-330A Development of new data classification system to speed storage, location, and distribution of Clearinghouse research data.

New classification system for the Clearinghouse will be developed which will utilize recent automatic and electronic data processing innovations.

Termination date

June, 1965

June, 1965

June, 1965

Feb., 1965
Investigation of parent education with low-income families in D. C.

Interviews with leaders and observations of programs current in D. C. Report will be prepared, to serve as a basis for planning a projected field study of parent education with low-income families.

Current research on socially derived mental retardation.

An analysis of research under way in relation to the intellectual development of socially and economically deprived children, and ways of diminishing the incidence of retardation attributed to social and economic disadvantage.

Parent education in a nursery school for children of low-income families.

Collaboration with Howard University in working out a program of parent activities in connection with a nursery school program for children from low-income families. Evaluation of the effectiveness of the program for parents.

Cooperating: Howard University

Assessment of effects of a nursery school program on children from low-income families.

The response of children from low-income families to a full-day nursery school program conducted by Howard University will be evaluated. Particular attention will be given to the cognitive aspects of the problem.

Cooperating: Howard University
RS-339A Preparation of report on early childhood education for the deprived and segregated

This report comes from the Dedham conference on "The Difficult 30%", held September 3-15, 1963, at Endicott House, Massachusetts. It is being prepared for the Panel on Educational Research and Development under the direction of the Special Assistant to the President for Science and Technology. The report suggests guidelines for opening nurseries and day care programs for culturally deprived children.

Cooperating: Office of Science and Technology

RS-341 Formulation of a plan for studies in family law, with particular reference to mentally retarded children.

Through analysis of the research literature and current activities in the field and through consultation with experts in family law and health and welfare services, the problems chiefly in need of study will be outlined and suggestions for how to attack them will be made.

CHILD WELFARE RESEARCH PROJECTS

RS-410C Board rates for foster care of children. June, 1965

Survey of board rates paid by State and local public welfare agencies for care of children in foster family homes.

Joint: SS-360C
Cooperating: R

RS-415B New reporting on day care. June, 1965

Evaluation of the experience of State public welfare agencies with new statistical reports on day care, including a report on day care services and facilities for children and a revised expenditure report that identifies separately all day care expenditures. Both reports have been instituted.

Cooperating: SS

Analysis and interpretation of current statistics on adoption and of trends since 1951 in numbers of children adopted by relatives and non-relatives, agency as against independent placements, and characteristics of children.

Cooperating: SS; R


Analysis of the special reports of the 1950 and 1960 censuses of the child population living in institutions of all types.

Cooperating: SS; R

RS-418B  Child welfare services in urban areas  June, 1966

Collection and analysis of current program data for urban areas and identification of problems requiring further study.

Cooperating: SS


This national workshop on research in public welfare will be held in Washington, D.C. the week of July 20, 1964.

Joint: WA, BFS

RS-423A  Coordination of statistical reporting systems of the Children's Bureau and the Bureau of Family Services  June, 1965

Joint consideration with WA, BFS and OA of methods of combining or coordinating reporting on personnel and staff development.

Joint: SS-261A: WA, BFS, OA
RS-424A Coordination of statistical reporting systems of national voluntary and public agencies

A committee composed of representatives of the Family Service Association of America, Child Welfare League of America, National Traveler's Aid Association, Council of Jewish Federations and Welfare Funds, United Community Funds and Councils of America, Biometrics Branch (NIMH), BFS, and the Children's Bureau is exploring possibilities of coordination among national statistical reporting systems.

RS-425A Characteristics of children and families receiving day care services.

Study of the children and families receiving day care services under the Federal-State program. This is one phase of a group of studies designed to evaluate the program.

Cooperating: SS-R

RS-426A Coverage of child welfare services: the current situation.

Analysis of statistical data bearing on the coverage of child welfare services today, supplementing an analysis of program information as reported in State plans for extension of services submitted by public welfare agencies.

Joint: SS-210A
Cooperating: R-236A

RS-427 Quality of foster care service for children provided by public welfare agencies.

Development and testing of a method of reviewing foster care cases and decisions. Initial attention will be given to the intake process in foster care.

Joint: SS-355A
<table>
<thead>
<tr>
<th>Project Code</th>
<th>Project Title</th>
<th>Termination Date</th>
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<tbody>
<tr>
<td>RS-428</td>
<td>Cost analysis in day care</td>
<td>June, 1965</td>
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<td>Development and testing of a standard method for cost analysis for use by day care centers. Immediate supervision of this project is by Brandeis University under a CB grant.</td>
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<tr>
<td>RS-429</td>
<td>Statistical reporting of child welfare services</td>
<td>June, 1965</td>
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<td>Revision of the Children's Bureau's current annual statistical report on children served by public and voluntary child welfare agencies and institutions</td>
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<td>Joint: SS-103</td>
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<tr>
<td>RS-430</td>
<td>Children and families served by public child welfare agencies</td>
<td>June, 1966</td>
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<td>A national survey, using sampling methods, of characteristics of children and families receiving public child welfare services. The survey will be planned in FY 1965 and carried out in the fall of 1965.</td>
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<td>Joint: SS-Cooperating: R-287</td>
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<tr>
<td>*RS-431</td>
<td>Child welfare services for mentally retarded children.</td>
<td>June, 1965</td>
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<td>A descriptive and evaluative national survey of the types of services currently provided for mentally retarded children and their families by State and local public welfare agencies, including organizational patterns and inter-agency and inter-program relationships.</td>
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<td>Joint: SS-380, R-288</td>
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</tbody>
</table>
RS-432 Social services for mentally retarded children and their families

Evaluation of current services for the mentally retarded by study of children currently served by a sample of child welfare agencies.

RS-433 Advisory Council on Public Welfare

Provide informational and other necessary services to enable the Council to carry out its mission.

Joint: WA; SS-107

RS-434 Fact sheets on children and services for children

Presentation of statistical data and other information in fact sheets suitable for wide distribution to interested agencies, organizations and individuals. Subjects covered will include foster care, day care, and others

Cooperating: SS, R-223B

JUVENILE DELINQUENCY RESEARCH PROJECTS

RS-503C Supplemental report to the annual report from public training schools for delinquent children

This supplement will be devoted to a study of the personnel of public training schools—their training, experience, and certain other characteristics. This repeats a similar study made in 1958 and is made because of high interest at present in assessing personnel needs.

Provided by the Maternal and Child Health Library, Georgetown University
RS-504C  Processing of juvenile delinquents from police apprehension through juvenile court disposition.

This will be a demonstration project in a few selected cities, aimed at the development of a statistical reporting mechanism that will produce information on the complete handling of a juvenile from apprehension by police through court disposition. It will show process, policy, time factors, etc. and will enable close inter-relation of police data with juvenile court data. (This project is being carried on as an adjunct to completed project JD-176A.)

Joint: JD-195A

RS-505C  Outcome of juvenile court waivers of delinquency cases to criminal courts.

This study will attempt to learn what happens to juveniles whose delinquency, because of its apparent seriousness or because of the maturity of the offender, is waived to criminal courts. The hypothesis is that these juveniles are dealt with more leniently and receive less treatment than if they were handled under juvenile court procedures.

Joint: JD-168C, R-166C

RS-509C  Court probation services for children

The aim of the study is to secure an inventory of existing probation services, including the setting in which they operate, how they are carried on, training and experience of personnel employed, workloads, etc.

Cooperating: JD Division, National Council on Crime and Delinquency, National Council of Juvenile Court Judges, President's Committee on Juvenile Delinquency and Youth Crime.

Provided by the Maternal and Child Health Library, Georgetown University
RS-511B Selected aspects of detention home programs.

The aim of this study is to secure an inventory of existing programs in detention homes, including administrative structure, staffing patterns, physical plant, daily activities, characteristics of children, etc.

A major purpose of the study is to relate existing services to recommended standards. The items selected for study will be limited to those that can adequately be determined through the questionnaire method.

Joint: JD-180B
Cooperating: National Council on Crime and Delinquency
VI. COMMUNICATION OF INFORMATION TO PARENTS, TO THOSE WORKING WITH CHILDREN, AND TO THE PUBLIC-AT-LARGE

A. NONPROJECT WORK

R-1 Participation in general Bureau planning related to the needs of children and cooperation with other agencies in promoting the well-being of children.

R-2 Consultation and assistance to the Chief, Deputy Chief, Division Directors, and subject-matter specialists on matters affecting Bureau public relations, the release of information, and publications of the Bureau.

R-3 Operation of Division of Reports; preparation of Division reports and budget.

R-4 Planning for the development of the Bureau's information and publications program.

R-5 Coordinating and assisting in preparation of Bureau's annual report, special or periodic Bureau reports during the year, and the Bureau's section of the DHEW annual report.

R-6 Answering requests for information and working with representatives of the various public information media on subjects related to children.

R-7 Reporting and arranging coverage of Bureau meetings and events of public interest; arranging individual press interviews, television appearances, etc.

R-8 Writing releases, articles, scripts, and publications interpreting the work of the Bureau and its program divisions.

R-9 Stimulating articles in major magazines on programs and work emphases of the Children's Bureau.

R-10 Negotiating with major magazines for excerpting the Bureau's parents publications.

R-11 Gathering specific information for public interpretation, through staff consultation or field visits, about how children are served through local, State, and regional resources supported by the Bureau.
R-12 Serving as the primary source of information on the Bureau's history and development of its program.

R-13 Writing, consulting, editing, and checking publications, leaflets, speeches, articles, and other technical and informational materials.

R-14 Planning initial distribution of Bureau publications, maintaining mailing lists of media, and executing distribution plans.

R-15 Planning and developing visual and audio-visual materials on Bureau programs and the needs of children.

R-16 Planning, gathering, and writing material for editing, producing, and distributing Children, as a bimonthly, interdisciplinary journal for the child-serving professions. Arranging and reporting meetings of the National Advisors to Children. Carrying on continuous efforts to increase the paid subscriptions.

R-17 Designing, illustrating, and laying out publications for production.

R-18 Designing and preparing statistical charts and other visual data.

R-19 Designing, producing, and servicing exhibits and displays for a variety of meetings. Arranging for displays of Children's Bureau publications for various meetings. Preparing exhibit materials for use by regional offices.

R-20 Obtaining, screening, and reporting on films about child life, preparing film lists, answering inquiries on films. Assisting in the selection of Government films for showing at foreign film festivals.

R-21 Obtaining photographs, maintaining a photo library, and filling requests for photographs.

R-22 Scheduling publications, arranging for production, budgeting printing funds, determining quantities of publications needed to meet demands, and maintaining records of production.

R-23 Disseminating the Bureau's numbered and unnumbered publications and duplicated materials.

R-24 Providing mimeographing and other duplicating services for the Bureau.

Provided by the Maternal and Child Health Library, Georgetown University
R-25 Arranging for the purchase of subscriptions to magazines, newspapers, and journals and of books, pamphlets, and reprints.

R-26 Maintaining reception room, receiving visitors to the Bureau, answering general inquiries from visitors, routing magazines and professional journals, and providing library service of recent books received by the Bureau.

R-27 Providing a liaison for clearance of Bureau materials.

R-28 Participating in Welfare Administration and Department conferences on public information or publications and contributing to development of policy or procedure.

R-29 Assisting regional offices, as possible, with publications and materials and suggestions for interpreting Children's Bureau supported services.

B. SIGNIFICANT PROJECTS

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<thead>
<tr>
<th>Project Number</th>
<th>Description</th>
<th>Termination Date</th>
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<tbody>
<tr>
<td>R-103D</td>
<td>Pamphlet for parents on speech.</td>
<td>September 1964</td>
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<td>Expected from printer early in fiscal year 1965 with title The Child With Speech Problems, Children's Bureau Folder 52.</td>
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<tr>
<td>R-140C</td>
<td>Preparation of publication on feeding the handicapped child.</td>
<td>December 1964</td>
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<td>To go to the printer early in fiscal year 1965.</td>
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<td>HS-145C.</td>
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<tr>
<td>R-146C</td>
<td>Board rates and related costs of foster care of children.</td>
<td>June 1965</td>
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<td>SS-360C, RS-410C.</td>
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<tr>
<td>R-152C</td>
<td>State planning for detention.</td>
<td>May 1965</td>
</tr>
<tr>
<td></td>
<td>(See JD-162A for 1963 and JD-190 for 1964.)</td>
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R-161C Revision of Your Child From Six to Twelve, Children's Bureau Publication 324. December 1964

(See RS-309B for 1964.)

R-165C Supplement report to the annual report from public training schools for delinquent children. October 1965

RS-503C.

R-166C Outcome of juvenile court waivers of delinquency cases to criminal courts. October 1965

JD-168C, RS-505C.

R-169C Revision of Breast Feeding, Children's Bureau Folder 8. December 1964

R-185B Revision of patterns of organization of State committees for children and youth. April 1964

See A-119B.

R-186B Analysis of State committees for children and youth. April 1964

See A-120B.

R-189B Physically abused child June 1965

See A-124B. (See also R-321.)

R-190B Problems of unmarried mothers. 1965

See A-125B.

R-200B Care of children's eyes. September 1964

Expected from printer early in fiscal year 1965 with title Your Preschool Child's Eyes, Children's Bureau Folder 54.

HS-172B.
<table>
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<tr>
<th>Reference</th>
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<tr>
<td>R-201B</td>
<td>Pamphlet on common handicapping conditions encountered in schools.</td>
<td>June 1965</td>
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<tr>
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<td>HS-173B.</td>
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<tr>
<td>R-202B</td>
<td>Cardiac surgery</td>
<td>September 1964</td>
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<tr>
<td></td>
<td>Expected from printer early in fiscal year 1965 with title <em>Open Heart Surgery</em>, <em>A Study in Nursing Care</em>, Children's Bureau Publication 416.</td>
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<td></td>
<td>(See HS-174A for 1964.)</td>
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<tr>
<td>R-204B</td>
<td><em>Agency-Operated Group Homes</em>, Children's Bureau Publication 416.</td>
<td>October 1964</td>
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<tr>
<td></td>
<td>Expected from printer early in fiscal year 1965.</td>
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<td>(See SS-361B for 1964.)</td>
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<tr>
<td>R-205B</td>
<td>A guide to the process of formulating and revising State standards for child-caring agencies, institutions, day-care centers, and maternity homes.</td>
<td>October 1965</td>
</tr>
<tr>
<td></td>
<td>SS-362C.</td>
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<tr>
<td>R-206B</td>
<td>Outline for in-service training for probation officers.</td>
<td>July 1965</td>
</tr>
<tr>
<td></td>
<td>JD-169C.</td>
<td></td>
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<tr>
<td>R-207B</td>
<td>Complete revision of <em>A Selected Bibliography on Juvenile Delinquency</em>.</td>
<td>September 1964</td>
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<tr>
<td></td>
<td>(See JD-175A for 1963.)</td>
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<tr>
<td>R-208B</td>
<td>Development of an internal records system conforming to standards for police processing of juveniles.</td>
<td>June 1965</td>
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<td></td>
<td>JD-195A, RS-504C. (See also JD-176A for 1963.)</td>
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<td>R-209B</td>
<td>Community Organization Primer.</td>
<td>April 1965</td>
</tr>
<tr>
<td>JD-177B</td>
<td></td>
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<tr>
<td>R-210B</td>
<td>Study of existing aftercare programs for treatment of delinquent youth.</td>
<td>July 1965</td>
</tr>
<tr>
<td>JD-176B</td>
<td></td>
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<tr>
<td>R-212B</td>
<td>Selected aspects of detention home programs.</td>
<td>June 1966</td>
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<tr>
<td>JD-180B, RS-511B</td>
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<tr>
<td>R-213B</td>
<td>Administrative transfer of children from juvenile institutions to penal institutions. Expected from printer early in fiscal year 1965 with title Delinquent Children in Penal Institutions. (See JD-181A for 1964.)</td>
<td>October 1964</td>
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<tr>
<td>R-215B</td>
<td>Informal survey and report on parent education for low-income families.</td>
<td>October 1965</td>
</tr>
<tr>
<td>RS-324B</td>
<td>(See also RS-315A for 1963.)</td>
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<tr>
<td>R-221B</td>
<td>Trends in adoption of children in the United States.</td>
<td>October 1965</td>
</tr>
<tr>
<td>RS-416B</td>
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<tr>
<td>R-222B</td>
<td>Children in institutions in the United States, 1950 and 1960.</td>
<td>October 1965</td>
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<tr>
<td>RS-417B</td>
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<tr>
<td>R-223B</td>
<td>Fact sheets on children and services for children in the United States.</td>
<td>October 1965</td>
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<tr>
<td>RS-434</td>
<td>(See also RS-419A for 1964.)</td>
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<td>R-226B</td>
<td>Publication on the toddler. Expected from printer early in fiscal year 1965 with title <em>Your Child From One to Three</em>, Children's Bureau Publication 413.</td>
<td>September 1964</td>
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<tr>
<td>R-227B</td>
<td>Publication on the young child. <em>Your Child From Three to Six</em> to go to printer late in fiscal year 1965.</td>
<td>June 1965</td>
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<tr>
<td>R-237A</td>
<td>Preliminary planning for a report on unaccompanied Cuban refugee children program.</td>
<td>October 1965</td>
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<tr>
<td>R-238A</td>
<td>Coverage of child welfare services: the current situation.</td>
<td>June 1965</td>
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<tr>
<td>R-240A</td>
<td>Pamphlet on guides for foster family day care. <em>What Is Good Day Care</em>, Children's Bureau Folder 53, is expected from the printer early in fiscal year 1965.</td>
<td>September 1964</td>
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(See SS-343 for 1964.)
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<tr>
<td>R-241A</td>
<td>In-service training for social workers providing day-care services.</td>
<td>October 1965</td>
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<tr>
<td>R-244A</td>
<td>Promotion of uniform cost accounting for child-caring institutions.</td>
<td>June 1966</td>
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<tr>
<td>R-246A</td>
<td><strong>What Is Delinquency Prevention?</strong></td>
<td>September 1965</td>
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<td>R-247A</td>
<td>Revision of standards for specialized courts dealing with children.</td>
<td>October 1965</td>
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<td>R-250A</td>
<td>Characteristics of children and families receiving day-care services.</td>
<td>June 1966</td>
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<tr>
<td>R-252A</td>
<td>Revision of <em>Children With Impaired Hearing</em> Children's Bureau Publication 326.</td>
<td>October 1965</td>
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<td>R-253A</td>
<td>Phenylketonuria cases reported in foreign countries.</td>
<td>June 1965</td>
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<tr>
<td>R-262A</td>
<td>Listing and indexing of all Children's Bureau numbered publications.</td>
<td>August 1964</td>
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<td></td>
<td>Expected from printer early in fiscal year 1965 with title <em>Children's Bureau Publications--An Index to Publications by Number, Title, Author, and Subject, 1912-May 1964</em>.</td>
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<tr>
<td>R-264A</td>
<td>Popular pamphlet on juvenile delinquency services.</td>
<td>September 1964</td>
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<tr>
<td></td>
<td><em>Juvenile Delinquency Services, Children's Bureau Publication 421, expected from printer early in fiscal year 1965.</em></td>
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<td>R-265A</td>
<td>Popular pamphlet on maternal and child services.</td>
<td>June 1965</td>
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<tr>
<td>R-268A</td>
<td>Revision of &quot;Policy Statement on Services to Families and Children Through the Public Assistance and Child Welfare Programs.&quot;</td>
<td>June 1965</td>
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<td>SS-260A</td>
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<td>R-276A</td>
<td>Leaflet on homemaker services.</td>
<td>January 1965</td>
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<tr>
<td>R-279A</td>
<td>Principles and practical considerations in establishing and operating a day care center.</td>
<td>May 1965</td>
</tr>
<tr>
<td>SS-341A</td>
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<td>R-280A</td>
<td>A pictorial presentation for civic leaders on day care services.</td>
<td>October 1964</td>
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<tr>
<td></td>
<td>Day Care Services, Children's Bureau Publication 420, expected from printer early in fiscal year 1965.</td>
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<tr>
<td>R-281A</td>
<td>Youth Speaks Out on Smoking, Children's Bureau Publication 422.</td>
<td>August 1964</td>
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<td>Expected from printer early in fiscal year 1965.</td>
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<tr>
<td>R-282A</td>
<td>A gist of Smoking and Health, Report of the Advisory Committee to the Surgeon General of the Public Health Service.</td>
<td>August 1964</td>
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<td></td>
<td>Smoking, Health, and You--Facts for Teenagers, Children's Bureau Publication 424, expected from the printer early in fiscal year 1965.</td>
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<tr>
<td>R-283A</td>
<td>Institutional care and treatment of the hyperaggressive delinquent youth.</td>
<td>April 1965</td>
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<td>JD-200A</td>
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</table>
R-284A Social group work case book in settings serving delinquent youth. June 1965

JD-201A.

R-285 Health status and health needs of children in the United States. June 1966

RS-225A. (See HS-189 for 1964.)

R-286 Annotated bibliography on adolescent health factors affecting childbearing in adolescence and later ages. May 1965

RS-229.

R-287 Children and families served by public child welfare agencies. June 1966

RS-430.

R-288 Public child welfare services for the mentally retarded. October 1965

RS-431.

R-289 Revision of Detention Planning, Children's Bureau Publication 381. April 1966

JD-203.

R-290 Pamphlet on The Role and Relationships of Juvenile Court Personnel. June 1966

JD-204.

R-291 Directory of national organizations providing assistance on juvenile delinquency. January 1966

JD-206.

R-292 Article on growth of local youth commissions. September 1965

JD-207.

Provided by the Maternal and Child Health Library, Georgetown University
<table>
<thead>
<tr>
<th>Item</th>
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<tr>
<td>R-293</td>
<td>Police Training Guide.</td>
<td>JD-209</td>
<td>April 1966</td>
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<td>R-294</td>
<td>Pamphlet on dental aspects of mental retardation.</td>
<td>HS-213</td>
<td>June 1966</td>
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<td>R-295</td>
<td>Pamphlet on the lesser known inborn errors of metabolism leading to mental retardation.</td>
<td>HS-218</td>
<td>June 1965</td>
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<td>R-296</td>
<td>Publication on familial retardation.</td>
<td>HS-219</td>
<td>June 1965</td>
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<td>R-297</td>
<td>Bibliography on phenylketonuria.</td>
<td>HS-220</td>
<td>June 1965</td>
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<td>R-298</td>
<td>Revision of <em>Phenylketonuria</em>, Children's Bureau Publication 388.</td>
<td>HS-221</td>
<td>June 1965</td>
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<td>R-299</td>
<td>Pamphlet on recruitment of personnel for the field of child welfare.</td>
<td>SS-222</td>
<td>June 1965</td>
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<td>R-300</td>
<td>Resource materials on homemaker services.</td>
<td>SS-332</td>
<td>October 1965</td>
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<td>R-301</td>
<td>Press releases, fact sheet, program, and exhibit for National Conference on Day Care Services.</td>
<td>SS-347</td>
<td>June 1965</td>
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</table>
R-302  Training film on foster family care.  
      SS-351A.  
      Termination Date  
          October 1965  

R-303  Casebook of agency-operated group homes.  
      SS-366.  
      Termination Date  
          September 1965  

R-304  Publication on parent and family life education for low-income families.  
      A-142.  
      Termination Date  
          June 1965  

R-305  Spanish edition of Your Child From One to Three.  
      Termination Date  
          January 1965  

R-306  Revision of Selected Films on Child Life, Children's Bureau Publication 376.  
      Termination Date  
          January 1965  

R-307  Pictorial presentation for civic leaders on mental retardation.  
      Termination Date  
          June 1965  

R-308  Report of State Advisory Committees on Day Care.  
      Termination Date  
          December 1964  

R-309  Leaflet on child welfare training grants.  
      Termination Date  
          September 1964  

R-310  Leaflet on parents on day care centers.  
      Continuation of R-232B.  
      Termination Date  
          March 1965  

R-311  Leaflets addressed to parents of children with handicapping conditions.  
      Consultation HS.  
      Termination Date  
          June 1965  

R-312  History and bibliography on day care.  
      Consultation HS.  
      Termination Date  
          March 1965  

R-313  Publication on child feeding in tropical countries.  
      IC-123.  
      Termination Date  
          June 1965  

Provided by the Maternal and Child Health Library, Georgetown University
R-314 Leaflet addressed to civic leaders on maternity care. Consultation HS.

R-315 Case histories and program descriptions showing various phases of the mental retardation and day care programs through field visits and consultation with State officials. Consultation HS and SS.

R-316 Exhibit for International Congress of Pediatrics, Tokyo, Japan. IC-121.


R-318 Exhibit for American Public Health Association.

R-319 Tabletop exhibits.

R-320 Teaching film on mental retardation. June 1965

R-321 Pamphlet for citizens on the abused child. May 1965

See also R-189B.

R-322 Maternity home costs. June 1966

HS-232, SS-272.
VII. COOPERATION WITH INTERNATIONAL AGENCIES AND REPRESENTATIVES OF OTHER COUNTRIES IN FURTHERING AND PROMOTING THE WELL-BEING OF CHILDREN AND YOUNG PEOPLE

A. NON-PROJECT WORK

IC-1 Participation in general Bureau activities related to the development of children's programs and cooperation with other agencies in promoting the well-being of children.

IC-2 Representation of the Office of the Chief in international child health and welfare.

IC-3 Direction and coordination of the Bureau's activities for cooperation in the establishment and improvement of services to children abroad.

IC-4 Operation of the Division of International Cooperation; preparation of reports.

IC-5 Participation in preparation of Bureau publications and materials relating to international cooperation in programs for children and developments in other countries affecting children and in providing data for information media.

IC-6 Participation in Bureau work on international policies as they affect children.

IC-7 Cooperation with International Office of the Welfare Administration in training activities.

IC-8 Planning and arranging training or observation for specialists in the various aspects of maternal and child health, crippled children's programs and child and youth welfare including juvenile delinquency, who come to this country under the auspices of the United Nations, the World Health Organization, the Agency for International Development, the Department of State Cultural exchange program; and occasionally under the sponsorship of their own government, or some private sources, or on their own. This involves working out plans for academic and practical training with schools of medicine, schools of public health, schools of nursing, and schools of social work, and arranging internships, residencies and fellowships as well as working out plans for intensive observation with the help of the regional offices.
IC-9 Responsibility for recruiting personnel in the fields of maternal and child health and child welfare for positions in other countries under the Agency for International Development, on the basis of requests from that agency. The types of professional personnel requested are, in general, similar to those used in our own country for maternal and child health and child welfare programs, including maternal and child health physicians, nurse-midwives, pediatric nurses, obstetric nurses, medical social workers, general child welfare workers, consultants on children's institutions and consultants on juvenile delinquency.

IC-10 Assistance in recruiting professional staff to work abroad for the United Nations Bureau of Social Affairs and the World Health Organization.

IC-11 Provision of professional consultation and assistance to personnel recruited by the Children's Bureau and sent abroad under the Agency for International Development and to other personnel working abroad under the same program. The Division also has responsibility for program consultation in the areas of the Children's Bureau interest.

IC-12 Conduct of working relationships with the Agency for International Development, the Pan American Sanitary Bureau, and the regional office of the World Health Organization for the Western Hemisphere.

IC-13 Cooperation with the Division of International Health, Public Health Service, on joint development of materials relating to the bilateral health programs carried on in other countries under the Agency for International Development, to the multilateral health programs carried on under the World Health Organization, the health programs of the South Pacific Commission, and the Pan American Sanitary Bureau.

IC-14 Conduct of working relationships with international agencies whose program is related entirely, or in large part to children, such as the Inter-American Children's Institute (Montevideo, Uruguay), the International Children's Centre (Paris), and the International Union for Child Welfare (Geneva).
IC-15 Correspondence with individuals and agencies in other countries. Maintenance of a source file of such correspondence and materials by country for the use of other Divisions of the Bureau as well as of this Division.

IC-16 Cooperation with national professional organizations, other Federal agencies, and schools of public health and social work through direct discussions, conferences and committee participation.

IC-17 Responsibility for formulation or review of position papers and reports relating to services that affect children prepared by the United States Government for the United Nations and its specialized agencies.

IC-18 Review of proposed legislation concerning international activities of the U.S. in the field of health and welfare; coordination of Bureau comments on such proposals.

IC-19 Responsibility for planning and carrying out the Bureau's Special International Research Program in the child health field, and for consultation on the child welfare and delinquency segment of the program administered by the International Office of the Welfare Administration.

IC-20 Serving as the focal point in the U.S. Government for technical aspects of the UNICEF program; assisting the Department of State in development of position papers on projects and proposals to come before the Executive Board; serving on the U.S. Delegation to UNICEF and on special committees of the organization; acting as liaison with national and international groups supporting UNICEF.
B. SIGNIFICANT PROJECTS

IC-118 Planning for training in Midwifery

In cooperation with A.I.D., develop training in the U.S. for foreign nurses in nurse-midwifery and for foreign midwives in nursing.

Termination date: July, 1965

HS-225

IC-119 Traveling seminar in MCH

In cooperation with A.I.D., develop a plan for a group of directors of MCH from developing countries to visit and study appropriate centers and services in the U.S.

Cooperating: Health Services

Termination date: July, 1965

IC-120 Review of literature on worms (helminths)

As background for developing an international research project on control of worm infestation, review, annotate, and summarize available information in the literature.

Termination date: September, 1964

IC-121 Plan for the XI International Congress of Pediatrics

Tokyo, Japan, November, 1965

In cooperation with the American Academy of Pediatrics and the International Social Service plan a session on adoptions. Assist with the design and preparation of an exhibit. Prepare materials for distribution at the meeting. Prepare a paper for presentation as part of a panel.

Joint International SS, American of Pediatrics, SS-320, R-316, Cooperating: WA/IO

Termination date: November, 1965
IC-122 Consultation and training in child nutrition

Develop and execute a project in cooperation with A.I.D. for consultation and advice on feeding activities under the U.S. Foreign Aid Program in various countries.

Cooperating: Health Services

IC-123 Preparation of materials for A.I.D. on Infant and Child Feeding

Through sub-contract with expert in Africa (Dr. Jelliffe) develop simple materials embodying basic principles of child feeding in underdeveloped areas.

Joint R-313

Cooperating: Health Services

IC-124 Group Seminar - Leadership in Youth Activities

Planned in cooperation with A.I.D. for persons concerned with or responsible for the planning and administration of programs for youth - to study and observe services in the United States for a period of 90 days.

Cooperating: SS, JD, WA/IO

IC-125 Group seminar on Day Care Services

Designed primarily for persons responsible for developing day care services for children of working mothers, especially in the newly industrialized countries

Termination date

June, 1965

March, 1965

December, 1964

June, 1965
and in areas of accelerated urbanization; to be given in cooperation with A.I.D. for a period of 60 days.

An effort will be made to gear this in with the National Conference on Day Care Services, A-161.

Cooperating: SS

IC-126 Attendance at the Pan American Social Work Congress - Lima, Peru February, 1965

Preparation of papers and attendance at Congress in connection with the training program.

IC-127 Evaluation of the training activities and other operations of the International Cooperation Division January, 1966

Complete evaluation of training activities begun several years ago and abandoned because of lack of staff.